

Ayock Beach Improvement Association

POLICY REGARDING AYOCK BOARD MEETING ATTENDANCE

Ayock Beach Improvement Association (ABIA), a non-profit Washington State corporation since 1961, is a homeowners association (HOA) comprised of Members. The Articles of Incorporation and Bylaws, Article IV regarding constituting a board charges the Board of Trustees with legal responsibilities in governing ABIA.

OVERVIEW:

Although nowhere in the Articles or Bylaws is it stated that the Board must allow Members to attend Board meetings, the current Board as constituted at the Annual meeting in May 2024 has decided to open **the general session** portion of Board meetings to attendance by Members in good standing. The definition of “Member” is described in the Bylaws.

The current Board’s invitation to Members to attend Board meetings is a “policy” as described in this document. The Board may change a policy at any time with no prior notice. Also, this policy may be revoked or amended by a future board at its sole discretion.

This policy acts as a supplementary document to the laws of Washington State regarding HOAs as non-profit corporations.

GOAL OF POLICY:

The Board has created this policy with the goal of improving communication with Members and fostering understanding among Members of the Board’s decision making.

METHODOLOGY:

1. DATE, TIME, LOCATION and AGENDA:

The Board will make every attempt in good faith to publish the date, time and location of **general session** Board meetings and an agenda in advance of the meeting, subject to last minute changes as circumstances may dictate.

2. GENERAL SESSION VERSUS EXECUTIVE (CLOSED) SESSION:

Before and/or after each general session to which Members are invited, there may be closed, executive sessions which will be attended only by Board members and perhaps specific invited guests such as vendors or attorneys. These executive sessions shall be closed due to a need of the Board to maintain confidentiality or privacy such as deliberation of bids from contractors. If the executive session precedes the general session, the Board will publish the start-time of the general session. If the executive session trails the general session, the Board will excuse Members who have not been

invited.

3. MEMBER PARTICIPATION:

Once the President has called the general session meeting to order, they will ask any Member who wishes to take up to three minutes to make a statement. A statement may be such things as concerns that the Member wishes the Board to consider. After a statement from a community member during their allotted three minutes, Board members may ask clarifying questions being careful to not co-opt time from what is usually an already packed planned agenda. The President at their discretion may convert any statement into an agenda item for the impending general session or a future Board meeting. **Once all Members have had the opportunity to speak, no Member shall be allowed to make statements or ask questions for the duration of the general session.**

The restriction of Members regarding their participation in the general session is not intended to squelch members bringing forward concerns. All of the regular channels remain open prior to and after the meeting for a Member to talk with individual Board members and/or communicate in writing to the whole Board such things as concerns, complaints or proposals.

Copies of handouts will not be made available nor distributed to Members.

4. RSVP AND ATTENDANCE IN PERSON VERSUS ELECTRONICALLY:

There shall be an open-invitation to Ayock Members and adult children as associated with the list of email addresses that is utilized for newsletters as provided by Members to the Secretary. Because these meetings are often held at a board member's private residence, no more than three (3) additional community members may attend any one meeting, and no more than one (1) person per household. **An RSVP to the Secretary shall be required for a Member to attend a general session.**

Attendance at Ayock Beach Improvement Association's general sessions by community members at Board meetings shall be **in person only**. (In the future, it may be possible for the Board to purchase a subscription from a virtual-meeting company such as Zoom that could facilitate electronic attendance; this capability does not exist as of August 2024.)

Contact Ayock Board by emailing AyockBoard@ayockbeachcommunity.org or postal mail at 360 N. Ayock Beach Dr., Lilliwaup, WA 98555

Approved by Board: August 10, 2024